FIELD SURVEY
ON
LOCAL EDUCATIONAL TOUR

REPORT

Submitted to the Department of Library and Information Science, University of Delhi in partial fulfillment of the requirements of the Paper No. B-106: Current Problems in Library and Information Science

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Submitted by   Supervisor

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ACKNOWLEDMENTS
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I owe my deep sense of debt and gratitude to my respected supervisor **Dr. M.Madhusudhan**, Assistant Professor, Department of Library and Information Science, University of Delhi, Delhi for his meticulous and expert guidance, constructive criticism, patient hearing and benevolent behaviour throughout my ordeal of the present Field Report. I shall remain grateful to him for his cordial and cooperative attitude, wise and knowledgeable counsel that acted as an impetus in the successful completion of my project work.

I would like to thank the Head of the Department **Dr. R.K. Bhatt**, for giving me guidance and inspiration during my study in the department. I never forget the kind help extended by the HOD. It is however, not possible for me to forget the kind of help provided by our faculty memebers: **Prof. (Mrs.) S.P. Singh, Dr. Shilendra Kumar, Dr. (Mrs.) P.K. Walia, Dr. (Mrs.) Meera and Mr. Manish Kumar**.

My special thanks goes to **Dr. K. P. Singh, Dr. (Mrs.) Meera and Mr. Manish Kumar**, who helped me to visit the sophisticated libraries in Delhi. I never forget their kind help extended during the local educational tour of the department.

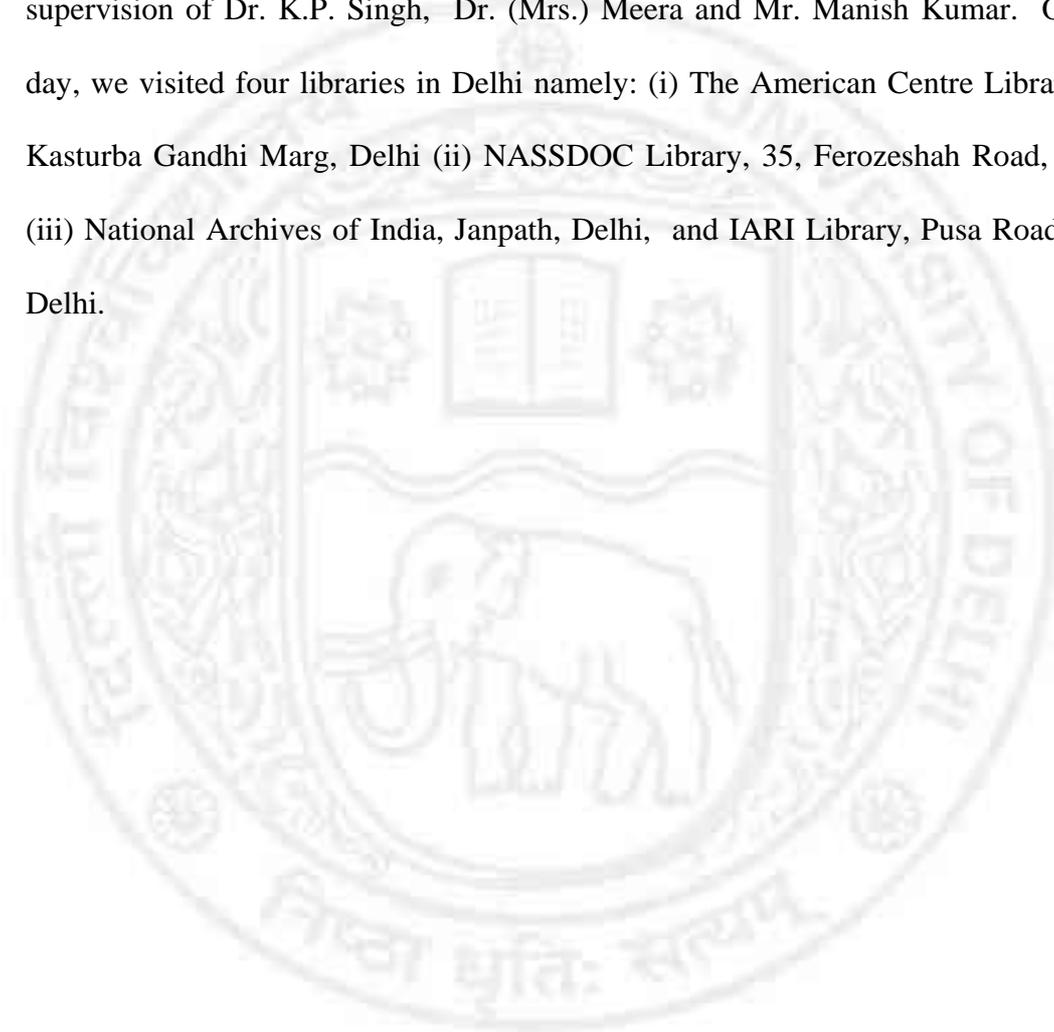At last but not least my friends in the department who deserves some words of thanks.

Rajkumari

CONTENTS

1. INTRODUCTION

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The local educational tour in Delhi was conducted by the Department of Library and Information Science on 23rd October 2009 for the student of BLISc., under the supervision of Dr. K.P. Singh, Dr. (Mrs.) Meera and Mr. Manish Kumar. On this day, we visited four libraries in Delhi namely: (i) The American Centre Library, 24, Kasturba Gandhi Marg, Delhi (ii) NASSDOC Library, 35, Ferozeshah Road, Delhi. (iii) National Archives of India, Janpath, Delhi, and IARI Library, Pusa Road, New Delhi.

5. INDIAN AGRICULTURAL RESERACH INSTITUTE LIBRARY

IARI library was established in the year 1905 in Pusa, Bihar. The Library has been catering to the literature requirements of the scientific community for the last 100 years. IARI Library is one among the 10 best agro-biological libraries of the world. In its early collection there were only 5000 publications which were donated by the Secretary, Department of Agriculture. In the year 1934, the Library along with the Institute was shifted to the present campus in New Delhi. The library's collection has reached approximately six lac publication at present. The library functions as the depository of FAO, IDRC and AVRDC publications and also as the National Depository of CGIAR Institute's publications.

Membership of the Library

All the post graduate students/scientists/ technical officers /employees/administrative staff are eligible for the membership of the library. In addition to this, on special terms and conditions the membership is also available to the scientist / technical officers/ employees of the other institutes located within campus.

Library Staff

The Library staffs comprises of 54 professionally trained officers/employees/administrative staff/supporting staff inclusive of the head library services.

Upkeep of Publications in Different Stacks

Books

Stack Room 1 Books   : Post 1975

Annexe 3rd Floor   : Pre 1975

All the books are arranged according to the classified order following the Universal Decimal Classification. Reference books are kept for ready reference in the south reading hall.Post Graduates theses, annual reports, abstracting titles are housed on the ground floor of the Annexe Building.

All the periodical bound volumes are arranged according to the classified order following the Universal Decimal Classification.

Library's Loan Facility

Library members are entitled for the laon of publications as under:-

Books   14 days

Periodicals   2 days

Library Automation

In order to meet the ever increasing demands of the scientific community, Library services have been computerized. This has created numerous databases and opened the doors for library automation. The Library started its computerization activities in 1993. Till now a database for one lac eighty thousands publications has been created which is retrievable. Library has also developed the database of 7500 post graduate theses (IARI).

Services offered by the Library

- CD/ROM facility: Ten new Computers have been provided for the benefit of the post graduate students and research scholars. Research scholars can find out the required references along with abstract by putting keywords of their topic from these databases. The Scientists of IARI can access CD-ROM services through their desktops which are connected with Library CD-ROM server through LAN.

- Students facility unit: Free internet and e-mail facility has been made available to the students of IARI. Ten new terminals have been provided for the said purpose and students can make the literature search also.

- Scientists facility wing: The scientists of the Institute have been provided e-mail and internet facility in the Training Cell of the Library. The scientists can assess their research queries from this wing.

- Photocopy facility: The students and research scholars have been provided photocopy facility on subsidized rates. The scientists of the Institute are provided free of cost 200 photocopy pages from the holdings of the library for their research activity. The library has also established a Private Photocopy facility for the benefit of library users.

- Inter-library Loan Services: On demand by the post graduate students, research scholars and scientists, the publications, which are not available in the collection of the library, are arranged under Inter-Library Loan Facility so that their studies / research activities do not suffer.

NATP CONTRIBUTION TO LIBRARY'S DEVELOPMENT

With the financial support from the National Agricultural Technology Project (NARP), the necessary infrastructure has been created, databases have been created, connectivity has been established and the same has been connected through the global information network. Under this project, the Library has acquired 10 computers, 3 servers and 3 Printers.

A Students Orientation Wing has been established out of the funds released by the NATP. A database of the members has been created and the members have been provided with Electronic Membership Identity Card. A database for 150000 scientific publications has been created and bar-codes have been generated and affixed on the Publications. Thus, by the creation of the database for the members and database of the publications and barcodes, the electronic circulation (issue and return) of publications has been started. The digitization job of 27 rare and costly publications has been done through support form NATP.

This is report was prepared on the basis of practical visit experience to above mentioned libraries on Local Educational Tour of the Department of Library and Information Science, University of Delhi, Delhi.