

## INSTRUCTIONS FOR AUTHORS

The **Journal of Library and Information Science (JLIS)** attempts to promote research and scholarly discussion on problems and policies concerning the development taking place in Library and Information Science. JLIS is devoted to the advancement and dissemination of the fundamental and applied knowledge in a accessible manner through research papers, surveys, book reviews, letters to editors, short communications, reproduction of special lectures, etc.

### 1. Typescript Accepted

The journal accepts the research and survey papers. Research papers (Max length: 3000 words or 10 typed pages of A4 size including figures) are expected to contain original research findings in a clear and concise manner.

### 2. Submission of Papers

Authors should submit the computer print in duplicate, typed in double space on one side of the A4 size ( 210 mm x 297 mm) paper, with a margin not less than 40 mm on the left side. Each copy should include: (i) title page (ii) abstract, (iii) nomenclature of symbols used, (iv) table/figure/illustrations typed/drawn on separate sheets along with their captions in serial order as they appear in text, and (v) a separate list of figure captions.

The Editorial Board encourages authors to submit papers in electronic form ( i.e., in CDs) in Word compatible files and also requested to send through mail at office@libinfosci.du.ac.in.

### 3. Headings for Sections and Sub-sections

- i. Sectional headings and subheadings, etc should be placed properly with decimal subdivisions (e.g. 3, 3.4, 3.41, 3.411 ..... ) in Arabic numerals
- ii. Main section heading should be in Roman Bold Upper Case
- iii. The subheadings should be in Roman Upper Case.
- iv. The sub-subheadings should be in Roman Title Case.

### 4. Authorization Letter

Manuscripts are accepted with the understanding that they have not been and are not to be published elsewhere. If a paper had been prepared for presentation in a meeting or as a project work or as a survey under an organisation, due acknowledgement should be made and permission from authorities should be obtained for publication. Please send a letter of authorization mentioning that the paper has not been sent for publication in any other publication and the editors has right to make necessary changes in the contents of the papers.

## 5. Title of Paper

The title should include: title of the paper, name(s) of the author(s) and affiliation(s), and the e mail address of the contact person to whom communication should be sent ( in case of multiauthored papers).The title should be concise and indicative of the contents of the article. Subtitle should be avoided unless absolutely necessary.

## 6. Abstract

The abstract should convey the scope of the paper, emphasizing the results and conclusions. The abstract must be intelligible on its own; without reference to the main text. Abstract should not include anything that is not covered in the paper. The abstract of research paper should be of about 200 words.

## 7. References

References must be provided be provided in MLA style. Sample entries for different kinds of authorship are given below:

### i) Single Author

Talevski, Nick. The Unofficial Encyclopedia of the Rock and Roll Hall of Fame. Westport: Greenwood Press, 1998.

### ii) Multiple Author

Booth, Wayne C., Gregory G. Colomb, and Joseph M. Williams. The Craft of Research. 2nd ed. Chicago: U of Chicago P, 2003.

### iii) Multivolume Work

Dostoyevsky, Fyodor. The Unpublished Dostoyevsky: Diaries and Notebooks (1860-81). Ed. Carl R. Proffer. Trans. T. S. Berczynski, et al. 3 vols. Ann Arbor: Ardis, 1973-1976.

### iv) Corporate Author

US Naval Academy at Annapolis, Maryland. Trident Society. The Book of Navy Songs. Arr. and harmonized Joseph W. Crosley. Garden City: Doubleday, 1926.

### v) Chapter in A Book

D. Barton. "Nabokov and the Sixties." Discourse and Ideology in Nabokov's Prose. Ed. David H. J. Larmour. London: Routledge, 2002. 139-49.

**vi) Journal Article**

LaGuardia, David. "Masculinity and Metaphors of Reading in the Tiers Livre, 16-18." Esprit Createur 43.3 (2003): 5-15.

**vii) Online Journal Articles**

Salter, David. 'Born to Thralldom and Penance': Wives and Mothers in Middle English Romance." Essays and Studies Annual (2002): 41-59. Expanded Academic ASAP.Gale Group/ Info Trac. 2003 <<http://infotrac.galegroup.com/itweb/>>.

Goetz, Peggy J. "The Effects of Bilingualism on Theory of Mind Development." Bilingualism: Language and Cognition 6 (2003): 1-15. Cambridge Journals Online. UC Berkeley Libraries. 12 Dec. 2003 <<http://journals.cambridge.org>>.

**viii) Website OR Web Page**

A Glossary of Rhetorical Terms with Examples. Div. of Classics, Dept. of Modern & Classical Languages, Literatures, & Cultures, U of Kentucky. 1 Apr. 2004 <<http://www.uky.edu/ArtsSciences/Classics/rhetoric.html>>

Carter, Raphael. "'Hermaphrodite Protagonist': The Misreading of Bone Dance." Androgyny RAQ (Rarely Asked Questions). 1 Apr. 2004 <<http://www.chaparraltree.com/raq/bonedanc.shtml>>