

COMPULSORY COURSES

PAPER – M-102 – ADVANCED KNOWLEDGE ORGANISATION: CLASSIFICATION (Practical)

UNIT- I: Fundamentals of UDC

[Click Title for Old Question Papers.](#)

Introduction to *Universal Decimal Classification* (Latest Edition): Structure, Principles and Organisation

Classification of Simple and Compound Subject Documents

UNIT- II: Advance Applications of UDC

Introduction to Common Auxiliaries and Special Auxiliaries

Application of Common Auxiliaries, Special Auxiliaries, Devices, etc.

Classification of Complex Subject Documents

Recommended Books

1. **FOSKET (A C)**. *Universal Decimal Classification*. 1973. Clive Bingley, London.
2. **McLLWAINE (I C)**. *The Universal Decimal Classification: a guide to its use*. 2007. UDC Consortium, The Hague, Netherlands.
3. **UNIVERSAL DECIMAL CLASSIFICATION**. (Latest Edition). British standards institution, London.